Thank you for your interest in pre-planning final arrangements with La Paloma Funeral Services.

My name is Teresa Chambers, I am the Regional Manager of Pre-Need and Community Relations at La Paloma Funeral Services. La Paloma Funeral Services is a family-owned, full-service funeral home that has proudly served the communities of Southern and Northern Nevada since 2006. With two locations in the Las Vegas Valley and one in Reno, we are honored to care for families who have recently experienced a loss, as well as individuals who wish to plan ahead and make their own final arrangements.

We appreciate your interest in learning more about the services we offer and the benefits of pre-planning. Pre-planning is one of the most compassionate and thoughtful gifts you can offer your loved ones. It alleviates both the emotional and financial burdens that often arise during difficult times, while also ensuring that your personal wishes are clearly documented and honored.

I've prepared this packet to serve as a guide as you consider pre-planning with La Paloma Funeral Services.

In this packet, you will find:

- A detailed description of the burial, cremation, and forwarding packages offered by La Paloma Funeral Services, including:
    - Services included in each package
    - Necessary fees not included in the base price
    - Optional services and merchandise available for purchase

- Information to help you prepare for your appointment with a La Paloma Pre-Need Specialist, including a list of important documents to bring

- A **Pre-Planning Worksheet** to help gather the information needed to set up a pre-need plan

- A copy of our **General Price List (GPL)**, as required by the FTC, which outlines all services and packages available

At La Paloma, we value transparency and are committed to treating every family with the same compassion and respect we would want for our own. We invite you to contact our Northern Nevada Pre-Need Specialist, Caitlyn Ottmann, at 702-448-9511 to schedule an appointment with a Pre-Need Specialist or to arrange a phone consultation.



Teresa Chambers
Regional Manager of Pre-Need & Community Relations
Office: 702.763.5670

La Paloma Funeral Services
2551 S Fort Apache Rd
Las Vegas, NV 89117
Email tchambers@lapalomafuneralservices.com

La Paloma Funeral Services - Burial Packages

☐ **Immediate Burial $2495**
Basic Services of Funeral Director and Staff, Transfer of deceased into the care of LPFS (1st 25 Miles Included), Care of Remains, Storage of Remains, Arrangement Conference, Obtaining Necessary authorizations, Local transportation to cemetery *Package includes single day use of La Paloma Funeral Services staff and services.

☐ **Graveside Service Package $4295**
Basic Services of Funeral Director and Staff, Transfer (1st 25 Miles Included), Care of Remains, Storage of Remains, Arrangement Conference, Obtaining Necessary Authorizations, Embalming, Dressing, Casketing, Cosmetics, 1 Hour Use of La Paloma Chapel for Visitation Service during regular business hours (9-5pm, M-F). Use of Live Stream/Audio/Visual Equipment, Local transportation to cemetery, & Coordination of graveside or crypt-side service. *Package includes single day use of La Paloma Funeral Services staff, chapel, and services.

☐ **Funeral Package $4695**
Basic Services of Funeral Director and Staff, Transfer of deceased into the care of LPFS (1st 25 Miles Included), Care of Remains, Storage of Remains, Arrangement Conference, Obtaining Necessary authorizations, Embalming, Dressing, Casketing, and Cosmetics, 2 Hour Use of La Paloma Chapel or destination of choice for Visitation/Funeral Service. Service during regular business hours (9-5pm, M-F) Local transportation to cemetery, Register Book, 25 Acknowledgement Cards, Tribute Video (25 Photos, 2 Songs), & Use of audio/video equipment when using La Paloma chapel. *Package includes single day use of La Paloma Funeral Services staff, chapel, and services..

☐ **Paloma Funeral Package $5695**
Basic Services of Funeral Director and Staff, Transfer (1st 25 Miles Included), Care of Remains, Storage of Remains, Arrangement Conference, Obtaining Necessary authorizations, Embalming, Dressing, Casketing, Cosmetics, 4 Hour use of La Paloma Chapel or other location for Visitation/Funeral Services, Service during regular business hours (9-5pm, M-F), Local transportation for cemetery, Tribute Video (25 Photos, 2 Songs). Use of live streaming/audio/visual equipment when using La Paloma Chapel, Register Book, up to 200 prayer cards or 50 memorial folders, & up to $400 towards flowers. *Package includes single day use of La Paloma Funeral Services staff, chapel, and services.

La Paloma Funeral Services Aftercare

As a complimentary service, each package includes La Paloma Aftercare. Our Aftercare program provides guidance and support to families as they navigate the personal and estate-related matters that often follow the loss of a loved one.

La Paloma Funeral Services - Funeral Planning Guide

Required Fees Not Included in Burial Packages:

☐ Casket Manufacturer: _____
Model: _____
Interior/Exterior Color: _____
*If you are 6 feet or taller and/or weigh over 300 pounds, please refer to the casket options designed to accommodate these needs

☐ Nevada State Funeral Board Fee $10*

☐ Estimated Tax

Certified death certificates are often required when settling financial and final affairs. They may be obtained by the family or requested through La Paloma Funeral Services.

☐ Washoe County Death Certificates $30 Each ____Total *

☐ Mailing of Death Certificate Via USPS/Certified Mail $35

Would you like to include any of the following visitation or preparation services before the funeral?

☐ Identification Viewing at Funeral Home (ID Viewing is limited to 5 people for 15 minutes) $250

☐ Family Dressing at Funeral Home $250

☐ Use of Facility by Clergy/Medical Personnel $395

Where would you like your funeral service to be held?

☐ La Paloma Funeral Services Chapel

☐ Church or Other Place of Worship

☐ Cemetery

☐ Other Location: _____

Applicable Fees for Funeral Services Held at La Paloma Funeral Services Chapel * Chapel Seats 110 Guests

☐ Use of Chapel and Staff for Memorial Service in Addition to the Immediate Burial Package (2 Hours) $495

☐ Each Additional Hour of Memorial, Viewing, or Funeral Services Beyond the Time Included in the Selected Package $295 _____ Total Hours

☐ Chapel Extension - Use of Reception Hall as an Extension to the Chapel $500 * Reception Hall Accommodates Approximately 40 Additional Guests

☐ Each Additional Hour Use of Reception Hall Following Use for Chapel Extension $250 * Reception Hall Only

Applicable Fees for Funeral Services Held at a Church or Other Off-Site Location

- ☐ Use of Facilities and Staff for Graveside Service in Addition to the Immediate Burial Package $495
- ☐ Each Additional Hour of Memorial, Viewing, or Funeral Services Beyond the Time Included in the Selected Package $295 _____ Total Hours
- ☐ Transfer to Church or Any Other Location for Funeral Service $295 (Each Round Trip Transfer)
  * Transfer to the cemetery is included in each package
- ☐ Transportation for out-of-Town Funeral Service (Round trip) $5 per mile
- ☐ Utility Vehicle/Flower Car $195

How many days would you like services to be held, and do you anticipate any services taking place outside of regular business hours? _____ Days

- ☐ Additional Day of Services $495 per day _____ Total
- ☐ Weekend, Evening (after 5:30 pm), Extended or Holiday Service Fee $395

Would you like to have a reception or gathering following the service?

☐ La Paloma Reception Hall

☐ Other Location: _____

Use of La Paloma Funeral Services Reception Hall

- ☐ 2 Hour Use of La Paloma Funeral Services Reception Hall $500
- ☐ Each Additional Hour of Use of Reception Hall $250
- ☐ Weekend, Evening (after 5:30 pm), Extended or Holiday Service Fee $395
- ☐ Reception Hall Cleaning Fee $150
  (Required when food is brought into the Reception Hall by the family)

Would you like to customize your burial package by adding merchandise & services beyond what is included in the selected package?

- ☐ Acknowledgement Cards (Box of 25) $15
- ☐ In-House Prayer Cards (Set of 8) $4
- ☐ In-House Prayer Cards (Custom Front, Set of 8) $8
- ☐ In-House Memorial Folders (Half Page) $2 Each
- ☐ Shiva Candle $10
- ☐ Crucifix $25
- ☐ Jewish Shroud $175
- ☐ Clergy Honorariums – From $150*
- ☐ Musician/Vocalist – From $150 *

Have you already purchased a burial plot or cemetery property?

☐ Yes, burial property has been purchased.

☐ No, burial property still needs to be purchased.

☐ Burial will take place at a Veterans Memorial Cemetery

☐ Following the funeral service, casketed remains will be transported by vehicle or common carrier to the designated burial location.

Cemetery Name: _____

Cemetery Location: _____

- ☐ Transfer to Church or Any Other Location for Funeral Service $295 (Each Round Trip Transfer) * Transfer to the cemetery is included in each package
- ☐ Transportation for out-of-Town Funeral Service (Round trip) $5 per mile
- ☐ Utility Vehicle/Flower Car $195
- ☐ Veterans Spousal Burial Fee $450 *
  (Interment of a Veteran's Spouse in a Veteran's Cemetery)

Travel Protection Plans help protect your loved ones from additional expenses if a passing occurs while traveling away from home.

- ☐ Contiguous United States Travel Plan $400
- ☐ APASI International Travel Plan $495

The following fees may apply at the time of passing, depending on circumstances:

- ☐ Additional Mileage for Transfer of Deceased into Care of LPFS - Round trip after 1st 25 miles
- ☐ Human Remains Pouch $95 (Typically only Coroner Cases which involve homicide, suicide, or accident)
- ☐ Autopsy Repair Work $495
- ☐ Restorative Work $95 per hour

*** Cash Advance Goods and Services**

La Paloma Funeral Services - Cremation Packages

☐ **Direct Cremation $1495**
Basic Services of the Funeral Director and Staff; Removal of body; Shelter and care of the remains; Arrangement conference; Obtaining necessary authorizations; Cremation Fee; & Alternative Cremation Container.

☐ **Paloma Cremation Package with Viewing or Witness Cremation $2195**
Basic Services of the Funeral Director and Staff; Transfer and care of remains, storage of remains; Arrangement Conference; Obtaining Necessary authorizations; Cremation Fee; Alternative Cremation Container; Minimum Preparation; Dressing, placement in casket/container and cosmetic application; 1 Hour Use of our Funeral Home Chapel for a Viewing Only or 30 Minute Viewing Followed by Witness Cremation During Regular Business Hours (9-5pm, M-F); Register Book; & Use of live streaming/audio/visual equipment. *Package includes single day use of La Paloma Funeral Services Chapel

☐ **Cremation with Visitation Package (Two Hours) $4695**
Basic Services of the Funeral Director and Staff; Transfer and Care of Remains, Storage of Remains; Arrangement Conference; Obtaining Necessary authorizations; Cremation Fee; Embalming; Dressing, Placement in casket/container and cosmetic application; 2 Hour Use of our La Paloma Chapel or other Location (or In Home Visitation) During regular business hours (9-5pm, M-F); Register Book; & Use of Live Streaming/Audio visual equipment when using La Paloma Chapel. *Package includes single day use of La Paloma Funeral Services Chapel

☐ **Funeral Package with Cremation $5695**
Services of the Funeral Director and Staff; Transfer and Care of Remains, Storage of Remains; Arrangement Conference; Obtaining Necessary authorizations; Cremation Fee; Embalming; Dressing; Placement in casket/container and cosmetic application, 4 Hour Use of La Paloma Chapel or Church for Funeral Visitation/Service During Regular Business Hours (9-5pm, M-F), 1 Tribute Video (25 Photos), Register Book; Up to $400 in Flowers, & Use of Live Streaming/Audio visual equipment when using La Paloma Chapel. *Package includes single day use of La Paloma Funeral Services Chapel

La Paloma Funeral Services Aftercare

As a complimentary service, each package includes La Paloma Aftercare. Our Aftercare program provides guidance and support to families as they navigate the personal and estate-related matters that often follow the loss of a loved one.

La Paloma Funeral Services - Cremation Memorial & Funeral Planning Guide

Required Fees Not Included in Cremation Packages:

☐ Urn: _____

☐ Nevada State Funeral Board Fee $10*

☐ Rental Casket (If package includes funeral service prior to cremation)

☐ Estimated Tax

Certified death certificates are often required when settling financial and final affairs. They may be obtained by the family or requested through La Paloma Funeral Services.

☐ Washoe County Death Certificates $30 Each ____Total *

☐ Mailing of Death Certificate Via USPS/Certified Mail $35

Travel Protection Plans help protect your loved ones from additional expenses if a passing occurs while traveling away from home.

☐ Contiguous United States Travel Plan $250

☐ APASI International Travel Plan $495

How would you like to personalize your urn, and would you like to purchase keepsake urns or additional memorial items for family members or loved ones?

☐ Urn Engraving $55

☐ Custom Engraving (per side) $95

☐ Keepsake Urns/Jewelry _____

☐ Filling of Keepsakes or Urns (1st at no charge) $3.00 each

Would you like to include any of the following visitation or preparation services before cremation or viewing prior to cremation?

☐ Identification Viewing at Funeral Home (ID Viewing is limited to 5 people for 15 minutes) $250

☐ Family Dressing at Funeral Home $250

☐ Use of Facility by Clergy/Medical Personnel $395

La Paloma Funeral Services offers expedited final care for families whose religious beliefs or scheduling needs require a shorter timeframe. Would your loved ones benefit from this service?

☐ Rush cremation fee within 24 business hours of obtaining authorizations $350

If your selected package includes a memorial or funeral service, where would you like the service to be held?

☐ La Paloma Funeral Services Chapel

☐ Church or Other Place of Worship

☐ Other Location: _____

Applicable Fees for Memorial & Funeral Services Held at La Paloma Funeral Services Chapel

* Chapel Seats 110 Guests

☐ Use of Chapel and Staff for Memorial Service in Addition to the Direct Cremation Package (2 Hours) $495

☐ Each Additional Hour of Memorial, Viewing, or Funeral Services Beyond the Time Included in the Selected Package $295 _____ Total Hours

☐ Chapel Extension - Use of Reception Hall as an Extension to the Chapel $500 * Reception Hall Accommodates Approximately 40 Additional Guests

☐ Each Additional Hour Use of Reception Hall Following Use for Chapel Extension $250 * Reception Hall Only

Applicable Fees for Memorial & Funeral Services Held at a Church or Other Off-Site Location

☐ Each Additional Hour of Memorial, Viewing, or Funeral Services Beyond the Time Included in the Selected Package $295 _____ Total Hours

☐ Transfer to Church or Any Other Location for Funeral Service $295 (Each Round Trip Transfer)
* Transfer to the cemetery is included in each package

☐ Transportation for out-of-Town Funeral Service (Round trip) $5 per mile

☐ Utility Vehicle/Flower Car $195

How many days would you like services to be held, and do you anticipate any services taking place outside of regular business hours? _____ Total Days

☐ Additional Day of Services $495 per day _____ Total

☐ Weekend, Evening (after 5:30 pm), Extended or Holiday Service Fee $395

Would you like to customize your memorial or funeral service by adding merchandise & services beyond what is included in the selected package?

☐ Acknowledgement Cards (Box of 25) $15

☐ In-House Prayer Cards (Set of 8) $4

☐ In-House Prayer Cards (Custom Front, Set of 8) $8

☐ In-House Memorial Folders (Half Page) $2 Each

☐ Shiva Candle $10

☐ Crucifix $25

☐ Jewish Shroud $175

☐ Clergy Honorariums – From $150*

☐ Musician/Vocalist – From $150 *

Would you like to have a reception or gathering following the service?

☐ La Paloma Reception Hall

☐ Other Location: _____

Use of La Paloma Funeral Services Reception Hall

☐ 2 Hour Use of La Paloma Funeral Services Reception Hall $500

☐ Each Additional Hour of Use of Reception Hall $250

☐ Weekend, Evening (after 5:30 pm), Extended or Holiday Service Fee $395

☐ Reception Hall Cleaning Fee $150
(Required when food is brought into the Reception Hall by the family)

Cremated remains are most commonly picked up by loved ones at a La Paloma office. The following alternative options are available to ensure the remains are delivered to the appropriate recipient.

☐ Local Delivery of Cremated Remains $95

☐ Scattering of Cremated Remains (Urn purchase not required when scattering services are selected) $125

☐ Mailing of Cremated Remains by USPS Express Mail $175

☐ Storage of Cremated Remains (after 1st 30 days) $35 per month

☐ Storage of Cremated Remains (after 1st 30 days) $35 per month

Will cremated remains be placed at a Veterans Memorial Cemetery?

☐ Veterans Spousal Burial Fee $450 *
(Interment of a Veteran's Spouse in a Veteran's Cemetery)

The following fees may apply at the time of passing, depending on circumstances:

☐ Removal of Pacemaker or Other Battery-Operated Implant $95

☐ Weight Over 300 lbs $150/Over 400lbs $250/Over 500lbs $350

☐ Human Remains Pouch $95 (Typically only Coroner Cases which involve homicide, suicide, or accident)

☐ Autopsy Repair Work $495

☐ Restorative Work $95 per hour

☐ Additional Mileage for Transfer of Deceased into Care of LPFS - Round trip after 1st 25 mile

*** Cash Advance Goods and Services**

La Paloma Funeral Services Forwarding of Remains Packages

☐ **Forwarding of the Remains to Another Funeral Home $2595**
Services Included in Forwarding of Remains Package: Basic Services of the Funeral Director and Staff, Transfer and Care of Remains, Storage of Remains, Arrangement Conference, Embalming, Local Transportation to Airport

Required fees not included in the Forwarding of Remains Package depend on where the casket is purchased and the method of transportation to the final resting place. The following outlines the available casket purchase and transportation options.

Casket Options:

Option 1: Casket Purchased Through La Paloma. Remains Embalmed

When remains are forwarded in a casket via a common air carrier, the casket must be encased in an air tray.

☐ Nevada State Funeral Board Fee$10

☐ Casket Manufacturer_____
Model: _____
Exterior Color: _____
Interior Color: _____

☐ Air Tray $550

☐ Estimated Tax

Option 2: Casket Purchased Through the Receiving Funeral Home. Remains Embalmed.

When embalmed remains are forwarded without a casket via a common air carrier, the remains must be placed in a Combination Shipping Container. The preneed client or next of kin is responsible for arranging the casket with the receiving funeral home.

☐ Nevada State Funeral Board Fee$10

☐ Combo Tray $600

☐ Estimated Tax

Option 3: Casket Purchased Through the Receiving Funeral Home. Remains NOT embalmed.

Humam remains must not be received for transportation by a common carrier unless the body has been embalmed. When unembalmed remains are forwarded to another funeral home via vehicle transportation the body must be sealed in a container

☐ Nevada State Funeral Board Fee$10

☐ Bio Seal Pouch $495

☐ Estimated Tax

Transportation Options:

Option 1: Transport via Common Carrier

Prior to the forwarding of remains La Paloma Funeral Services will request from the next of kin payment of the airfare or payment of the additional amount due when there has been a cash advance payment towards airfare.

☐ Airline Transportation/Airfare – Price subject to airfare at time of passing. Most common air carriers will not accept shipments of human remains over 350 lbs.

Option 2: Vehicle Transport

☐ Transportation out of Town/State $5 per mile (round-trip) ____ Estimated Miles

☐ **International Forwarding of Remains $4495**
Services Included in International Forwarding Package: Basic Services of the Funeral Director and Staff, Transfer and care of remains, storage of remains, Embalming, Dressing and Casketing, Arrangement Conference, International Filing Fees, Private Family Viewing at Funeral Home (15 minutes, 5 individuals) Local Transportation to Airport

Required Fees Not Included in the International Forwarding of Remains Package:

☐ Nevada State Funeral Board Fee$10

☐ Casket Manufacturer_____
Model: _____
Exterior Color: _____
Interior Color: _____

☐ Air Tray $550 (When remains are forwarded in a casket via a common air carrier, the casket must be encased in an air tray.)

☐ Apostille $200 (Certification of Death Certificate for recognition in foreign countries) Dependent on receiving country.

☐ Apostille Expedite $295 (Certification of Death Certificate for recognition in foreign countries) Dependent on receiving country.

☐ Filing Documentation Fee with Receiving Country Consulate (Foreign/International) $500

☐ Airline Transportation/Airfare – Price subject to airfare at time of passing. Most common air carriers will not accept shipments of human remains over 350 lbs.

☐ Estimated Tax

If you have determined that you would like to pre plan final arrangements the first step is to schedule a time to meet with a pre-need specialist. Please allow approximately 90 minutes for this appointment.

La Paloma Funeral Services is located at 5301 Longley Lane Suite E-180, Reno, NV 89511. A pre-need specialist is happy to meet with you at the location that is most convenient for you.

Preparing for Your Appointment

To help you prepare, I've included the following guide outlining the **four steps to planning ahead** and a checklist of items to bring. I've also attached the **Preneed Meeting Worksheet** to collect key details in advance (excluding your Social Security number, which we will record in person for security).

To help make the most of your upcoming appointment, our team has found it helpful—and a time-saver for you —if the necessary paperwork can be prepared in advance. To assist with this, we ask that you complete the **Preneed Meeting Worksheet** prior to your schedule meeting You're welcome to return it via email at your convenience. Alternatively, once your appointment is scheduled, our team can provide you with a secure link to enter your information directly into your account portal.

Four Steps to Planning Ahead with La Paloma Funeral Services

1. Review the Vital Statistics Form

Before your appointment, your Pre-Need Specialist will use the information from the Pre-Need Meeting Worksheet to prepare the Vital Statistics form. Because the Vital Statistics form provides the information needed to prepare the death certificate at the time of passing and identifies the individuals we are authorized to communicate with, each appointment begins with a review of the form to ensure all information is accurate

2. Select the Burial, Cremation, or Forwarding of Remains Package That Best Meets Your Needs

During your appointment, our Pre-Need Specialist will take the time to discuss your personal wishes and your loved ones' needs to help you create a personalized Pre-Need Plan. Together, we will review your selected package to ensure it meets your needs and explain any required fees not included in the package, along with any additional fees that may apply at the time of passing. La Paloma Funeral Services also offers a variety of optional services, allowing you to choose and pay only for those that best reflect your preferences and needs.

Urn Selection:
During the appointment, our team will review your preferences for the final placement of remains—whether they are to be kept by family, interred in a cemetery, or scattered—so we can ensure your wishes are clearly documented and honored.

- Scattering urns begin at $99
- Wood urns begin at $129
- Brass urns begin at $299

Casket Selection:

- Metal Caskets begin at $1399

Common Optional Services: Death Certificates, Travel Protection Plans

- Travel Protection Plans provide peace of mind by covering the cost of final care if death occurs while traveling **outside the state of Nevada**. This coverage ensures your loved ones are not burdened with unexpected expenses or complex arrangements should a passing occur while away from home. We offer two plan options:
    - **Contiguous United States Travel Plan** – Covers travel within the lower 48 U.S. states
    - **APASI Worldwide Travel Plan** – Provides global coverage, including all U.S. states and international destinations

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3. Sign Legal Authorization Forms

One of the key benefits of preplanning is completing the necessary authorization forms in advance. These documents allow La Paloma Funeral Services to carry out your wishes and provide final care at the time of passing. Having these forms signed ahead of time relieves your loved ones from making these decisions during an already difficult and emotional period.

- In the event the preneed beneficiary is unable to sign La Paloma Funeral Services authorization forms due to cognitive or physical limitations the authorization forms may be signed by the legal next-of-kin or someone given the legal authority to make final arrangements as directed in a POA. The POA must specifically state that authority is given to make final arrangements. When a legal next-of-kin signs La Paloma Funeral Services authorization forms we request a note from a medical provider stating why the preneed benefactor is unable to sign for themselves. In addition, the following line of authority must be used when determining the next-of-kin who has the authority to sign in behalf of the preneed beneficiary. The legal line of authority is as follows: a legally valid document that designates an individual to make final arrangements (POA or Will), a person designated to make final arrangements in DD Form 93, a legally married spouse, a biological or adopted child over the age of 18, a biological or adoptive parent, a biological or adopted sibling over the age of 18, a grandparent, or a guardian of the preneed beneficiary.

  When someone authorized in a POA signs La Paloma Funeral Services authorization forms a copy of the POA must be provided.

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4. Sign the Clear Point Federal Bank & Trust Contract

When an individual preplans final arrangements with La Paloma Funeral Services, the funds are, by law, placed in a trust. La Paloma Funeral Services partners with Clear Point Federal Bank & Trust to manage these trust accounts. The interest earned on the funds—from the time of purchase until the time of passing—allows La Paloma Funeral Services to lock in prices by helping to offset future increases in the cost of goods and services.

Preneed arrangements may be paid in full at the time of purchase or financed with as little as 25% down and interest-free payments with flexible payment terms. When financing a preneed plan, La Paloma Funeral Services guarantees the prices of all goods and services it provides throughout the payment period. Once the plan is paid in full, these items are fully guaranteed and will not be subject to any future price increases.
If a client becomes more than 30 days delinquent on their preneed payments, the price guarantee—or locked-in pricing—associated with their plan becomes void. In such cases, at the time of passing, La Paloma Funeral Services may request that the next of kin (NOK) provide additional funds to cover the current cost of services if the interest earned is insufficient.

When working with preneed clients, our priority is to establish a payment schedule that is both realistic and manageable. We understand that unexpected life circumstances can sometimes impact a client's ability to make timely payments. In these situations, our Preneed Department is committed to working closely with clients to help bring their accounts current and reinstate the full benefits of their plan.

Payment Methods

Forms of payment include credit (3% transaction fee), debit card (1.5% transaction fee), personal check, cashier's check, or cash. If you choose to finance your pre-need arrangements, ongoing monthly payments can be made in one of the following ways:

- Monthly payments may be made by personal check using a payment coupon booklet provided by Clear Point Federal Bank & Trust
- Monthly payments can be made via automatic withdrawals from a checking or savings account.

In appreciation of service to our Armed Forces, La Paloma Funeral Services offers a 10% discount on burial package pricing for veterans and their spouses.

What to Bring to Your Appointment?

- **Government-issued photo ID** (driver's license, passport, etc.)
- **Proof of Social Security Number** for the plan beneficiary (e.g., SS card, W-2, tax form, or expired Medicare card) For the social security number to appear on the death certificate proof of the name and number must be provided to the State of Nevada Dept. of Health & Human Services (Forms of proof include: copy of social security card, W2, federal tax form, or expired Medicare card).
- **Legal documentation**
    - **POA** – required if someone other than the Pre-Need plan benefactor is signing the authorization forms.
    - **Marriage Certificate** – required if you are legally married but have different last names.
    - **Certificate of Adoption** if you are signing in behalf of an adoptive parent or child
- **DD214 Form** – Required if the family is requesting burial at a Veterans Cemetery or if La Paloma Funeral Services will be delivering cremated remains to a Veterans Cemetery.
- If you're a **non-military spouse** of a veteran being interred at a Veteran's Cemetery:
    - Spouse's DD214
    - Marriage certificate
    - Spouse's ID
- **Cremated Remains** - For delivery or mailing of cremated remains to a cemetery (local or out-of-town):
    - Cemetery name and address
    - Copy of the burial contract
    - **La Paloma Funeral Services only ships cremated remains within the United States.** The delivery address must be a physical address—**no PO Boxes** are accepted.
- **Burial Information** – Required for all burial arrangements, locally or out-of-town.
    - Cemetery name and address
    - Copy of the burial contract

La Paloma Funeral Services' Continued Commitment to Our Preneed Clients

- **Complementary Memorial Page -** La Paloma Funeral Services provides an online memorial page where family and friends can share memories and photos of their loved one, as well as access important information such as memorial events. During your appointment with a preneed specialist, we will review how to access the online portal and upload photos, should you wish to do so.
- **La Paloma Aftercare -** La Paloma Aftercare offers non-legal guidance to help families navigate personal and estate matters following the passing of a loved one, including notifying government agencies, closing accounts, and preventing fraud.
- **Annual Pre-Need Review -** At La Paloma Funeral Services, we understand that the primary motivation for preplanning is peace of mind, knowing your arrangements are in place. To help maintain that peace of mind, our Preneed Department conducts annual reviews to ensure your arrangements remain current and contact information for your authorized representatives is accurate. Each year, our team reaches out to you and/or your designated next of kin to review your records and make any necessary updates.

La Paloma
FUNERAL SERVICES

Pre-Need Meeting Worksheet

The information listed below is used to create the death certificate at the time of passing.

Full Name (First, Middle, Last): _____

Legal Address: _____

Phone Number: _____ Email Address: _____

Date of Birth: _____ Place of Birth (City and State): _____

Gender: _____ Social Security #: _____ Citizen of what Country: _____

Race: _____ Hispanic Decent: ☐ Yes ☐ No Origin: _____

Years of Education: _____ Degree: _____

Marital Status: _____ Spouse: _____
Married/Never Married/ Widowed/ Divorced (If Wife, MAIDEN name)

Military Service: ☐ Yes ☐ No Branch: _____

Usual Occupation During Years of Working: _____ Type of Industry: _____

Biological/Adoptive Father's Full Legal Name: _____

Biological/Adoptive Mother's Full Legal Name with Maiden Name _____

Preferred individual you authorize La Paloma Funeral Services to communicate with at the time of your passing.

Name: _____ Phone: _____ Relationship: _____

Address: _____ Email: _____

Alternative individual you authorize La Paloma Funeral Services to communicate with at the time of your passing:

Name: _____ Phone: _____ Relationship: _____

Address: _____ Email: _____

Alternative individual you authorize La Paloma Funeral Services to communicate with at the time of your passing:

Name: _____ Phone: _____ Relationship: _____

Address: _____ Email: _____

If someone other than "self" is Authorizing Agent, please indicate reason why: _____